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## **CARE SERVICES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

**Meeting to be held on Wednesday 16 January 2013**

**Please see attached the full appendices for Item 7a) Draft 2013/14 Budget and Item 7b)  
Budget Monitoring 2012/13 for your information**

**7a DRAFT 2013/14 BUDGET (Pages 3 - 20)**

**7b BUDGET MONITORING 2012/13 (Pages 21 - 26)**

*Copies of the documents referred to above can be obtained from  
[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)*

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Dept	No	Service area	2012/13 Budget £'000	2013/14 Saving £'000	Detail of proposal	Possible impact on service/notes
		<b>SAVINGS ALREADY DELIVERED/AGREED</b>				
		<b>SAVINGS ALREADY APPROVED/DELIVERED</b>				
ECS	1	Domiciliary Care retendering	6,967	1,000	Savings already reported to Executive	
ECS	2	Extra Care Housing (saving from residential placements)	1,898	500	Savings already reported to Executive - 11/4/12	
ECS	3	Campus Reprovision - attrition	1,100	1,100	Reflected in Budget Monitoring Reports	Risk when grant moves from specific to RSG around government factoring attrition impact
ECS	4	Additional savings from Supporting People Services		200	Reflected in Budget Monitoring Reports	
ECS	5	Contract Efficiencies		200	Reflected in Budget Monitoring Reports	
ECS	6	Education Restructure to offset part of impact of LACSEG		43	(plus a further £320k re DSG)	
		<b>Sub-Total</b>		<b>3,043</b>		
		<b>MANAGEMENT SAVINGS</b>				
		<u>Senior Management</u>				
		<b>STAFF SAVINGS</b>				
ECS	7	Zero-based review of ACS Management structures	1,706	150	Cross departmental review of management tiers with aim of reducing	Will mean staff having to take on additional duties and this increases the service risks due to a reduced management structure.
		<b>Sub-Total</b>		<b>150</b>		
		<u>Other Staff Savings</u>				
ECS	8	Shared support services	1,982	50	50% benefit of assumed efficiency of combining ACS and CYP strategy and support functions.	Potential risk around capacity and quality of service.
ECS	9	CMHT costs	1,400	150	reduce staffing within Mental Health teams (CMHTs)	Service delivered by Oxleas who will resist reductions & warn of significant service implications
ECS	10	Safeguarding and QA - Business Support Post/Part time Finance Post	451	55	Staffing review - deletion of 1.5fte	
		<b>Sub-Total</b>		<b>255</b>		
		<b>REDUCTION IN SERVICE/CEASING OF SERVICE</b>				
ECS	11	Adults Social Care workforce (formerly HRDS and NTS)	420	100	Reduce budget for in-house L&D consultants	Learning & Development expenditure covers the entire Social Care workforce, including external providers (e.g..
ECS	12	Decommission/cease Care Link	189	50	Cease provision and sign post in market services.	This will directly impact on service users so will need to be managed carefully.
ECS	13	Tightening of FACS criteria	1,669	100	Tightening of the application of the FACS criteria for adults with Learning Disabilities	
ECS	14	Contracts - Disabled Children	166	35	Reduction in expenditure on Service Level Agreements within the Specialist Support and Disability Service.	

Dept	No	Service area	2012/13	2013/14	Detail of proposal	Possible impact on service/notes
			Budget £'000	Saving £'000		
ECS	15	Older people's Day Care	965	500	Reduce costs by 50% by concentrating on dementia day care to prevent need for long term care costs	Currently 1500 places provided per week in 10 day centres including 4 specialist centres, with 752 people attending each week. The proposal is to shift the emphasis on specialist places for those that meet the eligibility criteria with a reduction of the overall number of places available. May have an effect on other more intensive services over time i.e. personal care, respite care, residential care as is often part of a wider package of support being provided by family carers. Any reduction of income has already be factored in the charging income figures.
ECS	16	Transformation of Children & Adult Care Services		502	This relates to savings of in staffing costs and commissioning efficiencies.	
		<b>Sub-Total</b>		<b>1,287</b>		
		<b>SAVINGS THROUGH OUTSOURCING/SHARED SERVICES/SERVICE REDESIGN</b>				
ECS	17	Outsource Reablement	1,701	250	In-house reablement service to be outsourced/reduced and alternative provision grown in independent sector	Tupe may impact on overall savings.
ECS	18	Market testing - LD core and cluster	1,317	75	property and care outsourcing	All would have TUPE implications which would reduce potential savings under current legislation.
ECS	19	Market testing - ECH services	971	100	closure of one ECH scheme and outsourcing of care in remaining	Tupe may impact on overall savings.
ECS	20	Market testing - LD day services	2,030	75	seek external provider for LD day service provision	Tupe may impact on overall savings.
ECS	21	Market testing of Tenancy Support (SP) - already delivered	339	500	reduce by 30% commissioning costs of support to single vulnerable homeless people	
ECS	22	Decommission one LD small home	1,317	50	net cost after reprovding for care of residents (Orchard Grove)	Tupe may impact on overall savings.
ECS	23	ICES - already delivered	556	25	year 1 saving from recommissioning equipment service	
		<b>Sub-Total</b>		<b>1,075</b>		
		<b>INVEST TO SAVE</b>				
ECS	24	Reduce forecast growth in PDSI*	600	150	achieve through investing £500,000 NHS social care fund into new service options, leading to reduction in residential care placements from 2013/14	Budget for 2012/13 assumes savings of £100k increasing to £250k by 2013/14. By 2013/14 only likely to deliver £100k savings in total - shortfall of £150k
ECS	25	Offset LD Growth (CYP) esp. transition costs with NHS Social Care funds	900	75	Achieve through investing £500,000 NHS social care funds a) funding growth projections b) reducing numbers in long term residential care, reducing projections from 2013/14 onwards.	Budget for 2012/13 assumes savings of £100k increasing to £250k by 2013/14. By 2013/14 only likely to deliver £150k savings in total - shortfall of £100k
ECS	26	Admission Avoidance scheme	221	75	Service now ceased	
ECS	27	Reduce long term care costs in dementia*	2,500	150	achieve through investing £500,000 NHS social care fund into new service options, leading to reduction in residential care placements from 2013/14	Budget for 2012/13 assumes savings of £100k increasing to £250k by 2013/14. By 2013/14 only likely to deliver £100k savings in total - shortfall of £150k
		<b>Sub-Total</b>		<b>450</b>		

Dept	No	Service area	2012/13	2013/14	Detail of proposal	Possible impact on service/notes
			Budget £'000	Saving £'000		
		<b>INCOME</b>				
ECS	28	Additional income will be generated in the Care Services division from the creation of an additional post in the Appointeeship Team	13,530	100	Limited capacity within the team means that not all service users, who are unable to manage their financial affairs, will be provided with this service. Creating this additional post will provide the capacity within the team and avoid having a waiting list for the service.	
		<b>Sub-Total</b>		<b>100</b>		
		<b>FUNDING TO VOLUNTARY SECTOR</b>				
ECS	29	Reduce funding to Citizens Bureau	245	41	<b>Reduction in non – priority voluntary sector spend:</b>  • Citizens Advice Bureau (CAB)	CAB provides and free impartial advice and information and is available to all residents. The funding reduction through contractual arrangements is part of the wider review undertaken on information, advice and guidance services.
ECS	30	Support planning and brokerage service for ineligible service users	100	50	Reduce cost of non-priority service areas	approximately 420 older people who fall outside the eligibility criteria receive services designed to provide targeted support for a period of time (moderate needs). Information, advice and guidance services are provided for people with learning disabilities who do not meet eligibility criteria but who need low level support. The service supports approximately 135 people pa. The potential for different models of service and charging for services could minimise the impact of any long term effect on care services.
ECS	31	Mental health day & support services	387	75	Reduce contracts with voluntary sector for MH day support and activities, and work related schemes	Day centres for adults with mental health needs, provide employment support, training courses, peer support, benefits advice to approximately 450 service users per annum – includes a high proportion of people not eligible for services under the FACS criteria. This may impact longer term on other services.
ECS	32	Disability work schemes	525	100	Reduce the amount spent on supported work schemes provided by Shaw Trust through the contracting process.	Current employment support services work with people who may otherwise be unable to access employment opportunities. Potential to achieve efficiencies in contracts with providers.
ECS	33	Carers organisations	400	100	Efficiencies from Carers Support & Services	Potential to achieve efficiencies from joint contracts and funding with PCT. Approx 4000 carers supported by range of services. May have an effect on other more intensive services over time i.e. personal care, respite care, residential care as is often part of a wider package of support being provided by family carers.
		<b>Sub-Total</b>		<b>366</b>		
		<b>TOTAL</b>		<b>6,726</b>		

Dept	No	Service area	2012/13		2013/14	Detail of proposal	Possible impact on service/notes
			Budget £'000		Saving £'000		

FULL YEAR EFFECT OF 2011/12 SAVINGS IDENTIFIED OVER FOUR YEARS 2012/13 - 2015/16

REF	Department	Budget 2012/13 £'000	Budget Option Identified	Savings 2013/14 £'000	Savings 2014/15 £'000	Savings 2015/16 £'000
	<b>Education &amp; Care Services</b>					
1	Strategy Division	525	Learning & Development Savings	50	50	50
2	Care Services	-4,160	Charging	100	100	100
3	Care Services	-35	Increased savings from Extra Care	15	15	15
4	Strategy Division	2,998	Reduce commissioning of supporting people services	300	300	300
5	Care Services	66,533	Efficiency targets for all suppliers	300	300	300
				<b>765</b>	<b>765</b>	<b>765</b>

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## CARE SERVICES

## DRAFT REVENUE BUDGET 2013/14 - SUMMARY

2011/12 Actual	Service Area	2012/13 Budget	Increased costs	Other Changes	2013/14 Draft Budget
£		£	£	£	£
	<b>Adult Social Care</b>				
123,645	AIDS-HIV Service	120,210	1,090	0	121,300
32,766,470	Assessment and Care Management	31,602,840	653,980	Cr 1,986,880	30,269,940
5,617,468	Direct Services	4,626,420	Cr 5,200	Cr 1,128,470	3,492,750
1,981,467	Learning Disabilities Day and Short breaks Service	2,050,430	13,250	Cr 175,000	1,888,680
2,240,958	Learning Disabilities Care Management	2,451,190	41,920	Cr 100,000	2,393,110
1,272,506	Learning Disabilities Housing & Support	1,211,030	Cr 3,030	Cr 47,660	1,160,340
44,002,515		42,062,120	702,010	Cr 3,438,010	39,326,120
	<b>Children's Social Care</b>				
836,570	Bromley Youth Support Programme	911,020	1,600	0	912,620
14,174,133	Care and Resources	13,124,780	235,870	861,640	14,222,290
2,953,994	Referral and Assessment	2,990,810	12,760	0	3,003,570
2,841,149	Safeguarding and Care Planning	2,870,910	12,050	0	2,882,960
2,303,828	Safeguarding and Quality Assurance	1,872,070	12,840	Cr 117,210	1,767,700
23,109,673		21,769,590	275,120	744,430	22,789,140
	<b>Commissioning</b>				
2,776,910	Commissioning	3,620,620	32,610	Cr 491,010	3,162,220
201,274	Drugs and Alcohol	254,090	3,010	0	257,100
15,345,202	Learning Disabilities Services	17,144,320	421,570	8,422,660	25,988,550
4,670,166	Mental Health Services	5,193,120	120,700	Cr 292,570	5,021,250
0	PCT Funding (Social Care & Health)	0	0	0	0
3,898,323	Supporting People	4,051,560	48,330	Cr 1,000,000	3,099,890
26,891,875		30,263,710	626,220	6,639,080	37,529,010
	<b>Education Division</b>				
442,529	School Improvement Looked After Children	559,790	2,580	Cr 43,000	519,370
4,488,615	SEN and Inclusion Children's Disability Services	4,257,640	82,210	Cr 73,340	4,266,510
4,931,144		4,817,430	84,790	Cr 116,340	4,785,880
	<b>Environmental Services - Housing</b>				
279,749	Housing Enforcement	254,270	Cr 390	0	253,880
728,702	Housing Improvement	475,720	5,480	Cr 90,000	391,200
1,008,451		729,990	5,090	Cr 90,000	645,080
	<b>Operational Housing</b>				
Cr 4,277	Enabling Activities	Cr 4,200	0	0	Cr 4,200
Cr 953,977	Housing Benefits	Cr 1,016,540	Cr 25,410	0	Cr 1,041,950
2,519,415	Housing Needs	2,160,310	10,170	1,000,000	3,170,480
1,561,161		1,139,570	Cr 15,240	1,000,000	2,124,330
	<b>Strategic and Business Support Service</b>				
1,486,880	Performance & Information	2,509,980	156,760	Cr 276,510	2,390,230
196,627	Quality Assurance	188,350	140	13,420	201,910
1,683,507		2,698,330	156,900	Cr 263,090	2,592,140
103,188,327		103,480,740	1,834,890	4,476,070	109,791,700
6,580,048	TOTAL NON CONTROLLABLE	3,987,450	2,600	Cr 384,450	3,605,600
11,582,110	TOTAL EXCLUDED RECHARGES	9,046,390	0	689,640	9,736,030
121,350,484	PORTFOLIO TOTAL	116,514,580	1,837,490	4,781,260	123,133,330

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**CARE SERVICES PORTFOLIO**

**SUMMARY OF BUDGET VARIATIONS 2013/14**

Ref		VARIATION IN 2013/14 £'000	ORIGINAL BUDGET 2012/13 £'000
<b>1</b>	<b>2012/13 BUDGET</b>	<b>116,514</b>	
<b>2</b>	<b>Increased Costs</b>	<b>1,838</b>	
	<b>Full Year Effect of Allocation of Central Contingency</b>		
<b>3</b>	NHS Funding to support social care - income	1,607	
	NHS Funding to support social care - expenditure	Cr 607	1,000
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	<b>Movements Between Portfolios/Departments</b>		
<b>4</b>	Shortfall in staff car parking income due to the decision not to charge essential car park users	Cr 40	
<b>5</b>	Transfer of funding to Resources for post in Exchequer Services	Cr 6	
<b>6</b>	Rental income	20	
<b>7</b>	Posts transferred as part of the ECS Commissioning restructure	25	
<b>8</b>	Support services charge for Appointeeship from Resources	123	122
		<hr/>	
	<b>Real Changes</b>		
	<i>Savings Identified for 2013/14 as part of 2012/13 Budget Process (Subject to Approval)</i>		
<b>9</b>	Demographic changes for older people	606	
<b>10</b>	Further savings from extra care / reablement	Cr 606	
<b>11</b>	Transformation of Children & Adult Care Services	Cr 502	
<b>12</b>	Older people's day care	Cr 500	930
<b>13</b>	Market testing of tenancy support (Supporting People)	Cr 500	932
<b>14</b>	Savings in extra care housing	Cr 457	14,381
<b>15</b>	Children's placements growth	400	9,534
<b>16</b>	Children's placements growth - Offset by invest to save initiatives	Cr 400	9,534
<b>17</b>	Reduced commissioning of Supporting People services	Cr 300	2,933
<b>18</b>	Efficiency targets for all suppliers	Cr 300	
<b>19</b>	Outsource reablement	Cr 250	810
<b>20</b>	Reduce forecast growth in PDSI	Cr 150	600
<b>21</b>	Reduce long term care costs in dementia	Cr 150	2,500
<b>22</b>	Section 75 agreement for Community Mental Health Services	Cr 150	1,479
<b>23</b>	Zero based review of ECS management structures	Cr 150	
<b>24</b>	Market testing of Extra Care Housing	Cr 100	1,326
<b>25</b>	Disability work schemes	Cr 100	488
<b>26</b>	Charging income	Cr 100	Cr 4,202
<b>27</b>	Carers organisations	Cr 100	515
<b>28</b>	Adult Social Care Workforce Training	Cr 100	466
<b>29</b>	Mental health day and support services	Cr 75	299
<b>30</b>	Market testing of LD core and cluster	Cr 75	1,647
<b>31</b>	Market testing of LD day services	Cr 75	2,880
<b>32</b>	Admission avoidance service	Cr 75	75
<b>33</b>	Offset LD growth with NHS social care funds	Cr 75	
<b>34</b>	Decommission / cease Carelink	Cr 50	146
<b>35</b>	Decommission one LD small home	Cr 50	1,647
<b>36</b>	Support planning and brokerage service for ineligible service users	Cr 50	128
<b>37</b>	Shared Support Services	Cr 50	1,976
<b>38</b>	Learning & Development savings	Cr 50	552
<b>39</b>	Reduce funding to Citizens Advice Bureau	Cr 41	220
<b>40</b>	Community Equipment service	Cr 25	691
<b>41</b>	Temporary Accommodation - Growth	1,000	2,209
<b>42</b>	Learning Disabilities and Health Reform Grant - transferred to Formula funding	8,805	8,805
		<hr/>	

*New Savings Identified for 2013/14 (subject to approval)*

<b>43</b>	Learning Disability Campus Reprovision - attrition	Cr	1,100		23,689
<b>44</b>	Domiciliary care re-tendering	Cr	1,000		
<b>45</b>	Savings in extra care housing	Cr	500		14,381
<b>46</b>	Further efficiency targets for all suppliers	Cr	200		
<b>47</b>	Further reduced commissioning of Supporting People services	Cr	200		2,933
<b>48</b>	Adults with learning disabilities - tightening of FACS	Cr	100		1,669
<b>49</b>	Older Peoples Services - Additional income	Cr	100		Cr 13,530
<b>50</b>	Safeguarding and QA Staffing	Cr	55		1,518
<b>51</b>	Savings to mitigate LACSEG losses	Cr	43		
<b>52</b>	Disability Support Contracts	Cr	<u>35</u>	Cr	3,333

*Other Real Changes:*

<b>53</b>	Learning Disabilities - new placements			903	23,689
<b>54</b>	Variations in Rent Income	Cr	5		
<b>55</b>	Variations in Capital Charges	Cr	428		
<b>56</b>	Variations in Recharges			1,289	
<b>57</b>	Variations in Building Maintenance			17	
<b>58</b>	Variations in Insurances			11	
<b>59</b>	<b>2013/14 DRAFT BUDGET</b>			<u><b>123,133</b></u>	

## CARE SERVICES PORTFOLIO

### Notes on Budget Variations in 2013/14

#### Ref Comments

#### Increased Costs (Dr £1,838k)

- 2 Inflation allocated to budgets for contracts, SLAs, income and Inbucon staffing, offset by cash limiting of general running expenses budgets.

#### Full Year Effect of Allocation of Central Contingency

- 3 NHS funding to support social care - income - (Dr £1,607k)  
NHS funding to support social care - expenditure - (Cr £607k)  
2012/13 is the final year of the current s256 agreement with the PCT for funding to support social care.

A further credit of £1,122,540 is included in the variation in recharges figure below at ref 56 which represents expenditure falling out in other divisions / portfolios. The balance of £250,000 relates to an element of LD placement costs that were funded on a short term basis from the s256 agreement and which have now been added back in to the base budget.

#### Movements Between Portfolios/Departments

- 4 Shortfall in staff car parking income due to the decision not to charge essential car park users - (Cr £40k)  
There is a shortfall Council-wide in the savings arising from charging for staff car parking as a result of the decision not to charge essential car users. This is the amount of the saving that the Portfolio is required to find to meet the shortfall.
- 5 Transfer of funding to Resources for post in Exchequer Services - (Cr £6k)  
Funding for an additional 0.25 fte in Exchequer Services for processing of community equipment retail prescription invoices.
- 6 Rental income - (Dr £20k)  
This relates to the reallocation of rental income budgets across departments/portfolios. There are corresponding adjustments in other portfolios and these net out to zero in total.
- 7 Posts transferred as part of the ECS Commissioning restructure - (Dr £25k)  
With the formation of the new ECS Department, a new Commissioning Division was created that merged former ACS and CYP Commissioning functions. This was largely reflected in the 2012/13 original budget but there have been subsequent minor in-year changes between divisions as the structure has bedded in.
- 8 Support services charge for Appointeeship from Resources - (Dr £123k)  
This relates to a recharge to the Portfolio for the Appointeeship Team which transferred to Resources Directorate with effect from 1st April 2012.

#### Real Changes

- 9/10 Demographic changes for older people / Further savings from extra care & reablement - (Dr £606k / Cr £606k)  
The increase in numbers of older people expecting to require a care package in the future is expected to put pressure on services for older people. Current strategies around reablement services and development of new extra care housing should enable this cost pressure to be mitigated.

- 11 Transformation of Children & Adult Care Services - (Cr £502k)  
There is a £1m saving in 2013/14 arising from the transformation of Children's and Adults Care Services. £502k relates to the Care Portfolio, the remaining £498k has been made in the Education Portfolio
- 12 Older people's day care - (Cr £500k)  
Currently 1,500 places are provided per week in 10 day centres including 4 specialist centres, with 752 people attending each week. The proposal is to shift the emphasis on specialist places for those that meet the eligibility criteria with a reduction of the overall number of places available.
- 13 Market testing of tenancy support (Supporting People) - (Cr £500k)  
The gateway review of tenancy support services identified savings on both floating support and supported accommodation commissioned to assist in homeless prevention.
- 14 Savings in extra care housing - (Cr £457k)  
  
The opening of 2 new extra care housing schemes at Regency Court and Ann Sutherland Court is expected to save a net £957,000 in 2013-14 (see also note 45 below). This is the net effect of the saving in residential placements offset by the lower cost of providing care in the new schemes.
- 15/16 Children's placements growth - Offset by invest to save initiatives - (Dr £400k / Cr £400k)  
There is expected growth in the numbers of children having to be accommodated. An invest to save initiative was developed in 2012/13 with the aim of reducing this cost pressure by investing in more inhouse foster carers.
- 17 Reduced commissioning of Supporting People services - (Cr £300k)  
This saving will be achieved by not re-commissioning services or by services being delivered in a manner that substantially reduces costs.
- 18 Efficiency targets for all suppliers - (Cr £300k)  
The plan to achieve this saving is through negotiations with contractors on two levels:  
(a) annual negotiations to achieve efficiency targets to (partly) offset inflationary uplifts and  
(b) at re-let / re-tender stage by revising specifications and setting reduction targets.
- 19 Outsource reablement - (Cr £250k)  
The In-house reablement service will be outsourced/reduced and alternative provision grown in independent sector.
- 20 Reduce forecast growth in PDSI - (Cr £150k)  
An invest to save scheme funded by NHS funds for Social Care went to the Executive in October 2011. This contained various initiatives to be implemented with a view to containing the forecast growth in services for people with physical disabilities.
- 21 Reduce long term care costs in dementia -(Cr £150k)  
An invest to save scheme funded by NHS funds for Social Care went to the Executive in September 2011. This contained various initiatives to be implemented with a view to containing the forecast growth in services for adults with dementia.
- 22 Section 75 Agreement for Community Mental Health Services - (Cr £150k)  
This saving is to be achieved on the Section 75 Agreement with Oxleas NHS Trust for the delivery of Community Mental Health Services.
- 23 Zero based review of ACS management structures - (Cr £150k)  
The total ECS saving is £150,000 and arises from a cross-departmental review of management tiers.

- 24 Market testing of Extra Care Housing - (Cr £100k)  
This saving relates to the closure of one ECH scheme and outsourcing of care in remaining schemes.
- 25 Disability work schemes - (Cr £100k)  
This saving is to reduce the amount spent on supported work schemes provided by Shaw Trust through the contracting process.
- 26 Charging income - (Cr £100k)  
Additional savings generated from increased charging income.
- 27 Carers organisations - (Cr £100k)  
There is potential to achieve efficiencies from carers support services, partly through joint commissioning with Health.
- 28 Adult Social Care Workforce Training - (Cr £100k)  
This saving relates to Social Care workforce training.
- 29 Mental health day and support services - (Cr £75k)  
This saving would involve reducing contracts with the voluntary sector for Mental Health day support and activities and work-related schemes.
- 30 Market testing of LD core and cluster - (Cr £75k)  
This saving will be achieved by outsourcing both the care and housing management elements of the service.
- 31 Market testing of LD day services - (Cr £75k)  
This saving relates to the intention to seek an external provider for LD day service provision.
- 32 Admission avoidance service - (Cr £75k)  
The saving is as a result of the service ceasing during 2012-13.
- 33 Offset LD growth with NHS Social Care Funds - (Cr £75k)  
The planned reduction in growth is to be achieved by NHS social care funded invest to save initiatives.
- 34 Decommission / cease Carelink - (Cr £50k)  
This saving is to be achieved through ceasing provision of the service and sign posting services available in the wider market.
- 35 Decommission one LD small home - (Cr £50k)  
This saving relates to the closure of one of the LD homes, and is net of the cost of re-providing the care for the residents.
- 36 Support planning and brokerage service for ineligible service users - (Cr £50k)  
This service is provided by Age UK (previously known as Age Concern). The saving is to be achieved through reducing the cost of non-priority service areas.
- 37 Shared Support Services - (Cr £50k)  
This saving relates to assumed efficiencies arising from combining former ACS and CYP strategy and support functions.
- 38 Learning & Development savings - (Cr £50k)  
A review of Learning & Development expenditure relating to Social Care workforce training will generate savings in 2013/14.

- 39 Reduce funding to Citizen's Advice Bureau - (Cr £41k)  
This funding reduction through contractual arrangements is part of the wider review undertaken on information, advice and guidance services.
- 40 Community Equipment service - (Cr £25k)  
This is the additional saving achieved from the recommissioning of the community equipment service in 2012-13. The 2012-13 saving was £75k, so this brings the total saving to £100k.
- 41 Temporary accommodation - growth - (Dr £1,000k)  
There are significant pressures on the temporary accommodation budget as a result of increasing client numbers and rising unit costs. This increase is evident across all London boroughs and is the result of the pressures of rent and mortgage arrears resulting in increased levels of homelessness coupled with a reduction in the number of properties available for temporary accommodation. This has been reported to Members throughout the year in budget monitoring reports.  
A number of invest to save initiatives have part mitigated the budget pressures but growth of £1m is required in 2013/14.  
This doesn't take account of welfare reforms which will result in further budget pressures.
- 42 Learning Disabilities and Health Reform Grant - transferred to Formula funding - (Dr £8,805k)  
The LD & Health Reform Grant will be transferred to Formula funding as part of the 2013/14 finance settlement.
- 43 Learning Disability Campus Reprovision - Attrition - (Cr £1,100k)  
This budget reduction arises from attrition rates and contract efficiencies and reflects spending levels in 2012/13.
- 44 Domiciliary care re-tendering - (Cr £1,000k)  
Recent retendering of the contracts for domiciliary care has resulted in a significant reduction in costs as hourly rates have been renegotiated. The saving is net of loss of income, as charges to clients will have to be reduced in line with the lower rates.
- 45 Savings in extra care housing - (Cr £500k)  
  
The opening of 2 new extra care housing schemes at Regency Court and Ann Sutherland Court is expected to save a net £957,000 in 2013-14 (see note 15 above). This is the net effect of the saving in residential placements offset by the lower cost of providing care in the new schemes.
- 46 Further efficiency targets for all suppliers - (Cr £200k)  
Similar to ref 19 above, this further efficiency target reflects activity in 2012/13 and is in addition to the target of £300k above in relation to 2013/14 activity.
- 47 Further reduced commissioning of Supporting People services - (Cr £200k)  
This saving will be achieved by not re-commissioning services or by services being delivered in a manner that substantially reduces costs. It is additional to the saving at ref 20 above and reflects activity in 2012/13.
- 48 Adults with learning disabilities - tightening of FACS - (Cr £100k)  
This saving relates to the tighter application of FACS criteria for adults with a learning disability, which should result in reduced expenditure for domiciliary care and direct payments.
- 49 Older Peoples Services - Additional income - (Cr £100k)  
The creation of a new post in the Appointeeship and Receivership team will generate additional income from clients.



- 50 Safeguarding and QA Staffing - (Cr £55k)  
This saving relates to the deletion of 1.5fte's in the Safeguarding and QA team
- 51 Savings to mitigate LACSEG losses - (Cr £43k)  
As a result of changes to the LACSEG formula for 2013/14, Bromley faces a reduction in funding of up to £3m. £1m was to be found towards this from Education Division, of which £43k is from Care Services portfolio, and the remaining £957k from Education portfolio.
- 52 Disability Support Contracts - (Cr £35k)  
This relates to a reduction in expenditure on Service Level Agreements within the Specialist Support and Disability Service.
- 53 Learning Disabilities - new placements - (Dr £903k)  
Members have received a number of reports looking at the cost pressures facing the authority arising from increased numbers of people with complex learning disabilities. Work continues to be undertaken by officers to develop alternative models of care, so that a number of people with learning disabilities can move into supporting living initiatives such as the Shared Lives scheme. However, despite this, costs are expected to increase by £903k in 2013/14 due to increased numbers.
- 54 Variations in Rent Income - (Cr £5k)  
This relates to the reallocation of rental income budgets across departments/portfolios. There are corresponding adjustments in other portfolios and these net out to zero in total.
- 55 Variations in Capital Charges - (Cr £428k)  
The variation on capital charges is due to a combination of the following:
- (i) Depreciation – the impact of revaluations or asset disposals in 2011/12 (after the 2012/13 budget was agreed) and in the first half of 2012/13 (total reduction of £156k across the Council);
  - (ii) Revenue Expenditure Funded by Capital Under Statute (REFCUS) – mainly due to slippage of expenditure previously planned in 2011/12 and to new schemes added to the capital programme in February 2012 (total reduction of £8,300k across the Council).
  - (iii) Government Grants – from 2011/12, credits for capital grants receivable in respect of schemes where expenditure is treated as REFCUS (see (ii) above) are required to be allocated to service revenue accounts, rather than as non-specific grant income in the CI&E Account. There was no budget for 2012/13, as this was finalised before this accounting change was confirmed, but the 2013/14 budget has been prepared in accordance with the new requirements (total reduction (credit entry) of £1,170k across the Council).
- These charges are required to be made to service revenue accounts, but an adjustment is made below the line to avoid a charge on Council Tax.
- 56 Variations in Recharges - (Dr £1,289k)  
Variations in recharges are offset by corresponding variations elsewhere and have no impact on the overall position. The figure includes variations relating to the fallout of NHS funding to support social care.
- 57 Variations in Building Maintenance - (Dr £17k)  
This relates to the realignment of repairs and maintenance budgets to reflect business priorities.

58 Variations in Insurance - (Dr £11k)

Insurance recharges to individual portfolios have changed between years, in some cases significantly, partly because we have factored in an extra year of claims experience since the 2012/13 budget was finalised. Due to premium reductions, insurance recharges initially reduced by £33k across the Council. As has previously been reported to the E&R PDS Committee, however, the balance on the Insurance Fund has been reducing steadily in recent years. In order to stabilise the position, the estimated contribution to the Fund in 2013/14 has been increased from £500k to £800k. A total of £208k of this is reflected in 2013/14 insurance budgets allocated to service revenue accounts (the balance of £92k is chargeable to schools) and insurance budgets, therefore, show an overall total increase of £175k across the Council.

**CARE SERVICES**  
**DRAFT REVENUE BUDGET 2013/14 - SUBJECTIVE SUMMARY**

Service area	Employees	Premises	Transport	Supplies and Services	Third Party Payments	Transfer Payments	Income	Grant Related Recharges	Capital Charges/Financing	Total Controllable	Capital Charges/Financing	Repairs, Maintenance & Insurance	Property Rental Income	Not Directly Controllable	Recharges In	Total Cost of Service	Recharges Out	Total Net Budget	
	£	£	£	£	£	£	£			£	£				£	£	£	£	
<b>Adult Social Care</b>																			
AIDS-HIV Service	0	0	0	44,570	1,800	0	0	74,930	0	121,300	0	0	0	0	0	121,300	0	121,300	
Assessment and Care Management	4,671,340	52,560	65,220	Cr 584,830	40,535,440	1,808,540	Cr 15,046,190	Cr 1,232,140	0	30,269,940	137,000	144,010	Cr 24,710	0	256,300	45,260,900	Cr 7,013,890	38,247,010	
Direct Services	4,026,070	24,700	697,220	Cr 250,210	64,520	0	Cr 758,520	Cr 311,030	0	3,492,750	0	9,150	0	0	9,150	623,290	Cr 4,125,190	0	
Learning Disabilities Day and Short breaks Service	2,147,780	106,100	47,380	64,350	460,330	0	Cr 127,230	Cr 810,030	0	1,888,680	43,000	42,380	0	0	85,380	1,148,840	Cr 3,122,900	3,122,900	
Learning Disabilities Care Management	880,470	0	14,910	0	662,610	1,069,850	Cr 121,500	Cr 113,230	0	2,393,110	0	1,340	0	0	1,340	392,970	Cr 6,280	2,781,140	
Learning Disabilities Housing & Support	1,829,600	56,040	9,060	Cr 159,720	0	0	Cr 138,190	Cr 436,450	0	1,160,340	22,000	47,410	0	0	69,410	168,120	Cr 1,397,870	1,397,870	
	<b>13,555,260</b>	<b>239,400</b>	<b>833,790</b>	<b>Cr 885,840</b>	<b>41,724,700</b>	<b>2,878,390</b>	<b>Cr 16,191,630</b>	<b>Cr 2,827,950</b>	<b>0</b>	<b>39,326,120</b>	<b>202,000</b>	<b>244,290</b>	<b>Cr 24,710</b>	<b>0</b>	<b>421,580</b>	<b>17,067,880</b>	<b>Cr 56,815,580</b>	<b>15,666,130</b>	<b>41,149,450</b>
<b>Children's Social Care</b>																			
Bromley Youth Support Programme	1,138,130	52,410	17,140	58,800	21,410	0	Cr 329,270	Cr 46,000	0	912,620	0	12,380	0	0	12,380	91,100	0	1,016,100	
Care and Resources	2,962,620	21,180	56,180	470,100	10,021,020	1,336,350	Cr 645,160	0	0	14,222,290	9,000	1,650	0	0	10,650	297,430	0	14,530,370	
Referral and Assessment	2,290,850	0	27,700	133,810	517,740	52,380	0	Cr 18,910	0	3,003,570	0	0	0	0	0	0	0	3,003,570	
Safeguarding and Care Planning	2,140,550	0	28,300	177,050	461,580	75,480	0	0	0	2,882,960	0	28,030	Cr 5,520	0	22,510	60,550	0	2,966,020	
Safeguarding and Quality Assurance	1,485,210	0	11,080	114,190	82,450	0	0	Cr 74,770	0	1,767,700	0	0	0	0	0	2,632,560	Cr 56,460	4,343,800	
	<b>10,017,360</b>	<b>73,590</b>	<b>140,400</b>	<b>953,950</b>	<b>11,104,200</b>	<b>1,464,210</b>	<b>Cr 974,430</b>	<b>9,860</b>	<b>0</b>	<b>22,789,140</b>	<b>9,000</b>	<b>42,060</b>	<b>Cr 5,520</b>	<b>0</b>	<b>45,540</b>	<b>3,081,640</b>	<b>Cr 56,460</b>	<b>25,859,860</b>	
<b>Commissioning</b>																			
Commissioning	1,916,230	0	6,320	85,610	1,041,190	86,730	Cr 83,930	131,070	0	3,183,220	0	2,700	Cr 11,010	Cr 8,310	757,780	3,932,690	Cr 2,862,040	1,070,650	
Drugs and Alcohol	12,540	0	0	12,570	138,230	0	Cr 124,420	218,180	0	257,100	0	0	0	0	0	308,840	0	308,840	
Learning Disabilities Services	0	0	0	289,740	26,305,630	0	Cr 2,482,190	1,834,370	0	25,967,550	1,706,000	280	0	0	1,706,280	4,894,180	0	32,568,010	
Mental Health Services	10,720	0	0	8,810	5,349,160	81,130	Cr 539,410	110,840	0	5,021,250	21,000	19,970	Cr 105,930	Cr 64,960	502,060	5,458,350	0	5,458,350	
PCT Funding (Social Care & Health)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Supporting People	0	0	0	1,981,780	0	0	0	1,118,110	0	3,099,890	0	0	0	0	0	78,470	0	3,178,360	
	<b>1,939,490</b>	<b>0</b>	<b>6,320</b>	<b>396,730</b>	<b>34,815,990</b>	<b>167,860</b>	<b>Cr 3,209,950</b>	<b>3,412,570</b>	<b>0</b>	<b>37,529,010</b>	<b>1,727,000</b>	<b>22,950</b>	<b>Cr 116,940</b>	<b>1,633,010</b>	<b>6,284,230</b>	<b>45,446,250</b>	<b>Cr 2,862,040</b>	<b>42,584,210</b>	
<b>Education Division</b>																			
School Improvement Looked After Children	276,080	0	6,600	222,840	103,010	16,000	Cr 105,160	0	0	519,370	0	0	0	0	0	39,640	0	559,010	
SEN and Inclusion Children's Disability Services	766,160	38,000	16,230	537,960	2,689,110	438,750	Cr 219,700	0	0	4,266,510	0	0	0	0	153,420	4,419,930	0	4,419,930	
	<b>1,042,240</b>	<b>38,000</b>	<b>22,830</b>	<b>760,800</b>	<b>2,792,120</b>	<b>454,750</b>	<b>Cr 324,860</b>	<b>0</b>	<b>0</b>	<b>4,785,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>193,060</b>	<b>4,978,940</b>	<b>0</b>	<b>4,978,940</b>	
<b>Environmental Services - Housing</b>																			
Housing Enforcement	251,800	0	6,660	11,650	0	0	Cr 16,230	0	0	253,880	0	0	0	0	52,380	306,260	Cr 312,290	Cr 6,030	
Housing Improvement	349,780	34,320	10,400	6,050	25,200	0	Cr 239,670	Cr 32,270	237,390	391,200	1,500,000	120	0	0	1,500,120	950,150	Cr 564,930	2,276,540	
	<b>601,580</b>	<b>34,320</b>	<b>17,060</b>	<b>17,700</b>	<b>25,200</b>	<b>0</b>	<b>Cr 255,900</b>	<b>Cr 32,270</b>	<b>237,390</b>	<b>645,080</b>	<b>1,500,000</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>1,500,120</b>	<b>1,002,530</b>	<b>Cr 877,220</b>	<b>2,270,510</b>	
<b>Operational Housing</b>																			
Enabling Activities	0	0	0	0	0	0	Cr 4,200	0	0	4,200	0	0	0	0	0	284,800	0	280,600	
Housing Benefits	0	0	0	895,970	0	121,536,740	Cr 123,474,660	0	0	1,041,950	0	0	0	0	0	3,260,640	0	2,218,690	
Housing Needs	1,893,600	87,470	21,420	349,590	3,542,840	0	Cr 2,310,580	Cr 413,860	0	3,170,480	0	3,300	0	0	3,300	708,850	Cr 390,860	3,491,770	
	<b>1,893,600</b>	<b>87,470</b>	<b>21,420</b>	<b>1,245,560</b>	<b>3,542,840</b>	<b>121,536,740</b>	<b>Cr 125,789,440</b>	<b>Cr 413,860</b>	<b>0</b>	<b>2,124,330</b>	<b>0</b>	<b>3,300</b>	<b>0</b>	<b>0</b>	<b>3,300</b>	<b>4,254,290</b>	<b>Cr 390,860</b>	<b>5,991,060</b>	
<b>Strategic and Business Support Service</b>																			
Performance & Information	1,764,250	0	6,690	635,090	173,320	0	Cr 68,700	Cr 120,420	0	2,390,230	0	2,050	0	0	2,050	549,390	Cr 2,770,700	170,970	
Quality Assurance	221,080	0	0	8,160	0	0	Cr 27,330	0	0	201,910	0	0	0	0	0	201,910	Cr 73,580	128,330	
	<b>1,985,330</b>	<b>0</b>	<b>6,690</b>	<b>643,250</b>	<b>173,320</b>	<b>0</b>	<b>Cr 96,030</b>	<b>Cr 120,420</b>	<b>0</b>	<b>2,592,140</b>	<b>0</b>	<b>2,050</b>	<b>0</b>	<b>0</b>	<b>2,050</b>	<b>549,390</b>	<b>Cr 2,844,280</b>	<b>299,300</b>	
	<b>31,034,860</b>	<b>472,780</b>	<b>1,048,510</b>	<b>3,132,150</b>	<b>94,178,370</b>	<b>126,501,950</b>	<b>Cr 146,842,240</b>	<b>27,930</b>	<b>237,390</b>	<b>109,791,700</b>	<b>3,438,000</b>	<b>314,770</b>	<b>Cr 147,170</b>	<b>0</b>	<b>3,605,600</b>	<b>32,433,020</b>	<b>Cr 22,696,990</b>	<b>123,133,330</b>	

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# Agenda Item 7b

## Care Services Budget Monitoring Summary

2011/12 Actuals	Division Service Areas	2012/13 Original Budget	2012/13 Latest Approved	2012/13 Projection	Variation	Notes	Variation Last Reported	Full Year Effect
£		£	£	£	£		£	£
<b>EDUCATION &amp; CARE SERVICES DEPARTMENT</b>								
<b>Adult Social Care</b>								
124	AIDS-HIV Grant	120	45	45	0		0	0
32,766	Assessment and Care Management	31,603	32,212	32,326	114	1	83	55
5,617	Direct Services	4,627	4,125	4,193	68	2	15	0
2,241	Learning Disabilities Care Management	2,451	2,401	2,439	38	3	8	0
1,981	Learning Disabilities Day Services	2,050	2,050	1,975	-75	4	-75	0
1,273	Learning Disabilities Housing & Support	1,211	1,259	1,236	-23	5	-23	0
<b>44,002</b>		<b>42,062</b>	<b>42,092</b>	<b>42,214</b>	<b>122</b>		<b>8</b>	<b>55</b>
<b>Operational Housing</b>								
2,519	Housing Needs	2,160	2,550	3,141	591	6	530	157
-4	Enabling Activities	-4	-4	-4	0		0	0
-954	Housing Benefits	-1,017	-1,017	-1,017	0		0	0
<b>1,561</b>		<b>1,139</b>	<b>1,529</b>	<b>2,120</b>	<b>591</b>		<b>530</b>	<b>157</b>
<b>Strategic and Business Support Service</b>								
1,487	Performance & Information	2,510	2,553	2,275	-278	} 7	-172	0
197	Quality Assurance	188	199	188	-11		-7	0
0	Transforming Social Care	0	0	14	14		14	0
<b>1,684</b>		<b>2,698</b>	<b>2,752</b>	<b>2,477</b>	<b>-275</b>		<b>-165</b>	<b>0</b>
<b>Children's Social Care</b>								
14,174	Care and Resources	13,125	13,123	13,123	0	} 8	0	0
2,304	Safeguarding and Quality Assurance	1,872	1,828	1,828	0		0	0
2,841	Safeguarding and Care Planning	2,871	2,871	2,871	0		0	0
2,954	Referral and Assessment	2,991	2,991	3,191	200		0	0
837	Bromley Youth Support Programme	911	911	911	0		0	0
<b>23,110</b>		<b>21,770</b>	<b>21,724</b>	<b>21,924</b>	<b>200</b>		<b>0</b>	<b>0</b>
<b>Education Division</b>								
4,489	SEN and Inclusion Children's Disability Services	4,258	4,220	4,220	0	9	232	0
443	School Improvement Looked After Children	560	560	523	-37	10	0	0
<b>4,932</b>		<b>4,818</b>	<b>4,780</b>	<b>4,743</b>	<b>-37</b>		<b>232</b>	<b>0</b>
<b>Commissioning</b>								
2,777	Commissioning	3,621	3,951	3,953	2		158	0
15,345	Learning Disabilities Services	17,144	17,008	15,338	-1,670	11	-1,278	400
4,670	Mental Health Services	5,193	5,113	4,825	-288	12	-208	-60
3,898	Supporting People	4,052	4,052	3,252	-800	13	-800	0
201	Drugs and Alcohol	254	254	185	-69		-49	0
0	PCT Funding (Social Care & Health)	0	0	0	0		0	0
<b>26,891</b>		<b>30,264</b>	<b>30,378</b>	<b>27,553</b>	<b>-2,825</b>		<b>-2,177</b>	<b>340</b>
<b>0</b>	Learning Disabilities Services - previous years	<b>0</b>	<b>0</b>	<b>-250</b>	<b>-250</b>	11	<b>-133</b>	<b>0</b>
<b>102,180</b>	<b>TOTAL CONTROLLABLE FOR ECS DEPT</b>	<b>102,750</b>	<b>103,255</b>	<b>100,781</b>	<b>-2,474</b>		<b>-1,705</b>	<b>552</b>
6,021	<b>TOTAL NON CONTROLLABLE</b>	2,487	2,507	2,510	3		-5	0
11,238	<b>TOTAL EXCLUDED RECHARGES</b>	8,901	9,024	9,024	0		0	0
<b>119,439</b>	<b>GRAND TOTAL-EDUC &amp; CARE SERVICES DEPT</b>	<b>114,138</b>	<b>114,786</b>	<b>112,315</b>	<b>-2,471</b>		<b>-1,710</b>	<b>552</b>
<b>ENVIRONMENTAL SERVICES DEPARTMENT</b>								
<b>Environmental Services - Housing</b>								
728	Housing Improvement	476	402	402	0	14	0	0
280	Housing Enforcement	254	254	254	0		0	0
<b>1,008</b>	<b>TOTAL CONTROLLABLE FOR ENV SERV DEPT</b>	<b>730</b>	<b>656</b>	<b>656</b>	<b>0</b>		<b>0</b>	<b>0</b>
559	<b>TOTAL NON CONTROLLABLE</b>	1,500	1,500	1,500	0		0	0
344	<b>TOTAL EXCLUDED RECHARGES</b>	146	146	146	0		0	0
<b>1,911</b>	<b>GRAND TOTAL - ENVIRONMENTAL SERV DEPT</b>	<b>2,376</b>	<b>2,302</b>	<b>2,302</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>121,350</b>	<b>CARE SERVICES PORTFOLIO TOTAL</b>	<b>116,514</b>	<b>117,088</b>	<b>114,617</b>	<b>-2,471</b>		<b>-1,710</b>	<b>552</b>
<b>Memorandum Item</b>								
<b>Invest to Save projects: Savings</b>								
	Dementia Investment Plan	(100)	(100)	(60)	40		60	
	PD Investment Plan	(100)	(100)	(40)	60		60	
	LD Investment Plan (re Younger Adults)	(100)	(100)	(20)	80		80	
	<b>Sub Total Invest to Save projects</b>	<b>(300)</b>	<b>(300)</b>	<b>(120)</b>	<b>180</b>		<b>200</b>	<b>0</b>

**REASONS FOR VARIATIONS****1. Assessment & Care Management - Dr £114k**

The variation can be analysed as follows:-

	£'000
a) Residential/Nursing care and respite for older people	(591)
b) Domiciliary care & direct payments for older people	521
c) less part year saving on retendering of domiciliary care contracts	(258)
d) Residential and domiciliary care for people with physical disabilities	92
e) Community Equipment Service	350
	<u>114</u>

- a) The number of nursing and residential placements continue to be below budget resulting in a projected
- b) There continues to be pressure on the community based budgets for older people, with a projected overspend of £521k reported. The priority is to keep older people in their own homes rather than placed in residential care, especially following discharge from hospital, and this can be seen in the reduced costs of residential and nursing placements above, however this has placed pressure on the domiciliary care and direct payments budgets which continue to overspend. Savings being delivered by the reablement team, which continues to support and reable clients and avoid ongoing care costs, have avoided annual costs of approximately £500k, which has been factored into the 12/13 budgets as part of the savings to be delivered.
- c) The above overspend is partly offset by savings being delivered from the retendering of domiciliary care contracts which are expected to save approximately £400k this year and £1m in a full year. Currently it is estimated that the retendering has realised £142k of savings, with another £258k still to be realised. This is based on data from early September, and changes to packages would continue to be made after this period. The saving in 2013/14 is £1m, so next year the service will not have the benefit of this underspend.
- d) Services for clients with physical disabilities were showing an overspend of £88k at the last budget monitoring, this has increased by £4k to £92k this month. An invest to save proposal to help avoid future growth was agreed at Executive on 19 October 2011 and officers are currently implementing the initiatives agreed, with expected savings already included in the projected outturn.
- e) The Community Equipment Service has moved to a new model of working, with the service having been outsourced. The service is now run on the basis of a sum being charged each time an item is required, together with associated delivery costs, whilst a credit for the item is raised when it is collected, together with associated collection and cleaning costs. Invoices received to date indicate an increasing monthly cost, and officers are currently investigating levels of spending by teams and implementing measures to reduce expenditure in this area. It is anticipated that the overspend will be at least £350k, but an increased contribution will also be required from Health to ensure this overspend is not exceeded.

**2. Direct Services - Dr £68k**

- a) Reablement - The budget for the reablement team is expected to underspend by £19k this year.
- b) Carelink - The staffing budget is projected to be underspent by £50k this year, as a result of a minor reorganisation of the service.
- c) Admissions Avoidance service - The overspend of £96k relates to the full staffing costs of the team. The service was jointly commissioned with Bromley PCT and the business case was built on the basis of savings in hospital tariffs, with the risk and benefits being shared by the by the two organisations. Although the activity levels for the service in 2011/12 resulted in avoided admissions (and therefore notional reductions in cost), the PCT had experienced an overall increased spend on emergency acute activity during the year and was not in a position to reimburse any funding to the Council. As a result of this the Council overspent the budget in 2011/12 and with no likely reimbursements in the future, proposals to withdraw from the service were submitted to ACS PDS on 10th April. The service has now closed and the overspend reported is the final cost for the year.
- d) C.A.R.T's - The projected spend on staffing for the Community Assessment and Rehabilitation team is expected to be £9k below budget this year.
- e) Extra Care Housing - There is currently pressure on the inhouse ECH service, with an underachievement of income being projected. This is due to a short term increase in void properties, and hence lower client numbers as a result of the new ECH schemes at Regency Court and Sutherland Court recently opening.

**3. Learning Disabilities Care Management - Dr £38k**

The overspend relates to turnover on the staffing budget not being achieved.

**4. Learning Disabilities Day and Respite Services - Cr £75k**

There are 2 services for clients with Learning Disabilities provided under this budget head, day services and respite services. Day services are provided at various council owned premises, as well as in the community, whilst respite services were previously provided at 2 locations in the borough, but the service has now relocated to one premises in Bromley. There is a net underspend of £76k projected for these services.

**5. Learning Disabilities Housing and Support - Cr £23k**

A savings target of £100k was included in the 2012/13 budget for the decommissioning of an LD small home. To date several small homes have been closed, resulting in the achievement of the saving. Longer term changes to achieve further savings in 2013/14 include the deregistration of Orchard Grove and St Blaise.

Monitoring of the service overall shows a projected underspend in the region of £23k, after taking account of the £100k saving.

**6. Housing Needs - Dr £591k**

The forecast net overspend of £591k comprises:

	£'000
Nightly paid accommodation (B&B) projected overspend	1,067
Use of Housing Grants to mitigate overspend	(453)
Other	(23)
	<u>591</u>

The number of B&B placements is currently fairly stable, largely as a result of the impact of invest to save initiatives, including the 26 units now available at Cranbrook Court. However, numbers are expected to increase at an average rate of 6 per month (net) for the remainder of the year and this is reflected in the projected overspend. This is a continuation of the trend seen in 2011/12.

The savings from the invest to save initiatives are set out below. It should be noted that there is still an element of projection in some of the figures and the actual position may vary.

	2012/13 £'000	FYE £'000
Top up on existing leasing programme (golden hellos)	(151)	(225)
Enhanced initiatives on homeless prevention and enhanced incentives for access to private rented sector	(414)	(670)
Building conversion (Cranbrook Court)	(73)	(111)
	<u>(638)</u>	<u>(1,006)</u>

Increases in client numbers and rising unit costs have been noticeable across all London boroughs and are the result of the pressures of rent and mortgage arrears coupled with a reduction in the number of properties available for temporary accommodation. There are high levels of competition and there is evidence of 'out-bidding' between London boroughs to secure properties. This has contributed towards the high cost of nightly paid accommodation.

Given the size of the projected overspend, £453k of Housing grant funding has been used to help offset these cost pressures in the current year. This is a short term measure and doesn't address the increasing cost pressures going forward.

The full year effect of the projected overspend is forecast to be £1,157k in 2013/14. This is based on projected activity to the end of March 2013 and includes assumptions on savings arising from invest to save initiatives. It does not include any projected further growth in numbers beyond the end of March 2013 nor the impact of welfare reform. £1m growth has been included in the 2013/14 draft budget which leaves a residual pressure of £157k going in to 2013/14.

#### **7. Strategic & Business Support Services - Cr £275k**

The projected underspend of £275k relates to:

	£'000
Social Care Workforce training	(164)
Staffing	(76)
Overachievement of income	(20)
Other, mainly general running expenses	(15)
	<u>(275)</u>

The savings on Social Care Workforce training partly relate to early achievement of savings required in 2013/14 (recurrent saving) and partly to delayed commissioning of training services in 2012/13 following a strategic workforce learning needs analysis (non-recurrent saving).

The underspend on staffing relates mainly to vacant posts, the majority of which have now been filled.

The Performance and Research trading account is projected to generate £20k income in excess of budget in 2012/13 from services sold to schools.

#### **8. Children's Social Care - Cr £200k**

##### Staffing

It is anticipated that staffing costs will come in broadly on budget this year. Some areas are managing to maintain vacancies, however there is an ongoing need to rely on agency staff due to the usual reasons of delays in recruitment, sick and maternity leave.

The Recruitment and Retention package brought in in 2010/11 has been successful in its aim of reducing the overspend within the Social Care teams.

##### Step Up to Social Work Grant

This is the second year of the two year grant funding and the budget for this year is £465k, plus a carry forward of £51k from 2011/12, which was approved by Executive on 20th June. The DfE has confirmed that any underspend on the grant this year can be carried forward to 2013/14.

##### Placements

The Placement Budget has had growth of £500k added in 2012/3 to address the high level of overspend in the last 2 financial years. There has been 62% increase nationally in the numbers of children taken into care during this period, and during the last 2 months Bromley itself has seen an increase in the number of placements having to be made. At this stage it is expected that expenditure will be approximately £100k over budget, assuming the invest to contain strategy and tight gatekeeping continue to be managed. This overspend is offset by underspends in other areas of children's social care.

##### Unaccompanied Asylum Seeking Children

Grant funding is reducing for these clients as the numbers have fallen over the last few years. Leaving Care clients are now below the de minimus level of 25 so no funding will be received. This resulted in an overspend in 2011/12 and is being monitored closely in 2012/13.

##### No Recourse to Public Funds - £200k

The number of people in Bromley with no recourse to public funding continues to increase. As these people have children we have a duty to ensure their safety. The current expenditure is projected to be £300k against a budget of £100k.

#### **9. SEN & Inclusion Children's Disability Services**

Although relating to Care Services Portfolio, the Children's Disability Service comes under the responsibility of the Assistant Director of Education.

There is a projected underspend of £140k in the Short Breaks Service mainly due to travel and escort costs, and grants and subscriptions. Looked After Children placements are forecast to overspend by £403k, mainly due to two new children (above projections) starting this year. Also, the contract for Hollybank will underspend by £20k. This is offset by underspends in our areas within Education, so no variation is currently reported.

Projected Variations  
£

Short Breaks	-140,000
Hollybank	-20,000
Children's Disability Team	403,000
Total Children's Disability Services	<u>243,000</u>

#### **10. School Improvement Looked After Children - Cr £37k**

An underspend of £38k is expected in the Children in Care Education team due to a vacant post, which will be deleted in 2013/14 to help meet the impact of LACSEG changes.

	Projected Variations
	£
Children In Care Education	-37,000
<b>Total School Improvement LAC</b>	<u><b>-37,000</b></u>

#### **11. Learning Disabilities Services - Cr £1,670k**

Budgets for learning disabilities placements (including supported living and shared lives) are forecast to underspend by £1,670k.

The savings arise mainly from commissioning cost efficient placements for some of the ex-PCT reprovion clients, limiting inflationary increases and attrition. The projected spend includes assumptions in relation to future volume-related changes (i.e. increased numbers of clients from: transition, carer breakdowns, increased client needs and Ordinary Residence transfers) which may not occur. This would result in an increased level of underspend.

A range of growth and savings have been included in the 2013/14 draft budget for Learning Disabilities. Once these have been taken into account, the full year effect of the current year's projection, added to anticipated new activity in 2013/14, is a budget pressure of approximately £400k.

In addition to the underspend of £1,670k, there is a further, non-recurrent underspend of £250k relating to previous years items. The accounts are closed each year on the basis of the best information available at that point in time and, subsequent to that, additional information has indicated that actual costs are not as high as anticipated when the accounts were closed.

#### **12. Mental Health Services - Cr £288k**

The projected underspend arises partly from the full year effect of client moves during 2011/12 which resulted in more cost effective placements, from increased use of flexible support rather than residential placements and from containing annual contract price increases to providers. Some of the underspend relating to restricting price increases has been attributed to the 2012/13 budget saving for commissioning contract efficiencies.

£75k of the underspend relates to early achievement of savings required in 2013/14 on the s75 Agreement with Oxleas NHS Trust for delivery of community mental health services.

#### **13. Supporting People - Cr £800k**

There is a projected underspend of £800k on Supporting People budgets. This is in addition to the savings required to achieve the savings targets built in to the 2012/13 budget (further £400k reduced funding for sheltered housing and £300k reduced commissioning of Supporting People services).

The £800k underspend relates mainly to savings arising from the gateway review of Supporting People funded tenancy support services, from limiting inflationary increases and from the tendering of mental health flexible support services. This represents early achievement of savings required in 2013/14.

#### **14. Housing Improvement - Nil Variation**

There is a projected overspend of £17k within employee costs due to non-achievement of the turnover budget. This is fully offset by extra income received as a result of repayment of home improvement loans.

#### **Management Team Comments**

There is a forecast underspend of £2,474k in 2012/13 mainly due to retendering of the domiciliary care contracts, the learning disabilities grant funding relating to the campus reprovion programme and Supporting People budgets.

The main pressure on the budget in 2012/13 is around Bed & Breakfast numbers which continue to increase each month and potentially could result in unfunded cost pressures in excess of £1m by 2013/14. Officers continue to discuss various initiatives with Private Landlords to help mitigate these costs. Detailed work is being undertaken to model the financial implications if numbers increase, track when some of the initiatives are likely to impact on the budget and explore other options that might be available.

#### **Waiver of Financial Regulations:**

Since the last report to the Executive, waivers were approved as follows:

##### **Adult Social Care**

(a) 7 residential placements between £50k and £100k and 4 exceeding £100k .

(b) There were also contract waivers agreed for £76k, £137k, £168k and £540k for extension of current contracts.

##### **Children's Social Care**

(a) 10 residential placements between £50k and £100k and 16 exceeding £100k .

(b) A further 2 waivers were approved for residential placements for children with SEN & disabilities, one for £196k p.a and one for £144k p.a. Both of these placements are joint funded with Education with the Care Services contributions being £116k and £72k respectively.

(c) There was also a contract waiver agreed for £51k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.



Description	2012/13 Latest Approved Budget £'000	Variation To 2012/13 Budget £'000	Potential Impact in 2013/14
Residential and Domiciliary care - Older People	20,111	-368	The full year effect of the net overspend in domiciliary and residential care is forecast to be £102k in 2013/14 after allowing for the effects of savings in 2013/14 already being achieved in 2012/13 in relation to domiciliary care retendering.
Residential and Domiciliary care - Physical Disabilities	3,508	32	The current full year effect is an underspend of £47k for physically disabled services. There is an invest to save initiative currently being undertaken to mitigate any future growth in this area.
Residential, Supported Living, Shared Lives - Learning Disabilities	25,697	(1,670)	A range of growth and savings have been included in the 2013/14 draft budget for Learning Disabilities. Once these have been taken into account, the full year effect of the current year's projection is a budget pressure of approximately £400k.
Residential Care, Supported Living, Flexible Support, Direct Payments - Mental Health	2,989	(160)	The full year effect of the 2012/13 underspend is forecast to be Cr £60k based on current year activity.
Housing Needs - Temporary Accommodation (net of HB)	254	591	The full year effect of the projected overspend is forecast to be £1,157k in 2013/14. This is based on projected activity to the end of March 2013 and includes assumptions on savings arising from invest to save initiatives. It does not include any projected further growth in numbers beyond the end of March 2013 nor the impact of welfare reform. £1m growth has been included in the 2013/14 draft budget which leaves a residual pressure of £157k going in to 2013/14.

**LATEST APPROVED BUDGET 2012/13**  
**Care Services Portfolio**

**BUDGET VARIATIONS**

	£'000
<b>2012/13 Original Budget</b>	<b>116,514</b>
Support services recharge adjustment for Appointeeship (from Corporate)	124
NHS Social Care Investment Plan (Exec 25/5/12):	
- expenditure	73
- income	Cr 73
Children's Social Care Invest to Contain Proposal (Exec 20/6/12):	
- expenditure	51
- income	Cr 51
<u>2011/12 Carry Forwards agreed by Executive 20/06/12:</u>	
Social Care Reform Grant	139
Joint Improvement Programme	6
Grant income carried forward	Cr 145
Warm Homes Healthy People Fund	33
Grant income carried forward	Cr 33
Homelessness Grant 10/11	120
Overcrowding Pathfinder	45
Mortgage Rescue Fund	23
Preventing Repossessions Fund	147
DWP Grant Discretionary Housing Payment	44
Contribution from Earmarked Reserves	Cr 380
L D & Health Reform Grant - Blue Badges	134
Contribution from Earmarked Reserves	Cr 134
Homelessness Grant	60
Homelessness Grant	158
Housing Invest to Save	170
LD Campus Closure Grant 2010/11	105
Contribution from Earmarked Reserves	Cr 105
Social Care funding via the PCT under s256 Agreements:	0
- Winter pressures	734
- Social Care funding via the PCT 2010/11	127
- Social Care funding via the PCT 2011/12	581
- Social Care funding via the PCT 2011/12	581
- s256 income carried forward	Cr 1,442
Agreed by Executive 14th December 2011	
Step Up to Social Work Programme	
- grant related expenditure 2012/13	465
- grant related income 2012/13	Cr 465
<u>Agreed by Executive 12th September 2012</u>	
Tackling Troubled Families Grant	
- grant related expenditure 2012/13	270
- grant related income 2012/13	Cr 270
<u>Agreed by Finance Director 12th November 2012</u>	
Newly Qualified Social Worker Grant	
- grant related expenditure 2012/13	20
- grant related income 2012/13	Cr 20
Inbucon pay award for 2011/12	23
<u>2012/13 Budget Adjustments</u>	
Posts transferred to / from Commissioning to / from Children's / Education	Cr 6
Posts transferred between Care Services & Education Portfolios	30
0.25fte for additional AP processing for ICES retail prescription invoices	Cr 6
Rent income adjustment (from Corporate)	20
<b>Total Variations</b>	<b>573</b>
<b>2012/13 Latest Approved Budget</b>	<b>117,087</b>